

Herts County Auto & Aero Club
Hethel Sprint, 14th April 2024

Final Instructions

Motorsport UK Permit Number: 133352

Important Notice:

1. Do not arrive at the venue before 06:30 hours.
2. It has been agreed with the local Council that competition will not start before 09:00 and must include a minimum 30-minute lunch break.
3. No Modified or Racing Cars are to be started prior to 09:00 hours.
4. Cars may be noise tested (from 09:00 hours) prior to the practice lap as you approach the start line. All vehicles must comply with Motorsport UK noise levels, but even then, if a car is above the tolerance level whilst competing it may have to be excluded to safeguard the venue. The noise inspector's decision is final for all noise issues.
5. No tyre warming will be permitted anywhere.

Competition numbers must be clearly displayed on both sides of your vehicle (see S9.2.5). Double drivers must display their correct number and obscure the shared driver's number. Please check your details on the entry list and advise us of any errors. Your competition number may differ from your admin system number.

The venue is Group Lotus Test Track, Potash Lane, Hethel, Norfolk, NR14 8EZ.

At our entrance gate, **each** person in **every** vehicle must have a uniquely numbered personal pass to enter the venue. These passes will be available to each individual who has been correctly registered online. If you have omitted to sign online for each individual person in your team, please update your competitor's signing-on form on <https://mtc1.uk/Entry/HethelSprint24/EntryEditLogin.php> or register each person as a paddock marshal on <https://mtc1.uk/Entry/HethelSprint24/MarshalSignOn.php>.

Please print your A4 pass(es) and write your competition number and name (one sheet for each person) large enough to be read from two metres. This will be checked against a list which we have agreed to maintain with correct details for every person on the site. We are not allowed any exceptions.

Once inside the factory site, competitors should park neatly in the Paddock, as indicated by our marshals. To arrange cars in classes, we may need to park empty trailers elsewhere. There will be no signing-on, as you should have done this online before arriving. If you have not yet signed-on, please do so via <https://mtc1.uk/Entry/HethelSprint24/EntryEditLogin.php>. Competitors not arrived by 09:30 hours may be excluded from the event and replaced by a reserve. **If you are likely to be late, contact 07831 316236.**

Competitors may inspect the course on foot or pedal bike, until the Drivers' Briefing at 08:30 hours.

Single-seaters and modified cars (classes B9 to D16) may be scrutineered in their bay (engines must not be started before 09:00 hours). All other vehicles should form a line in competition-number order in the collecting area, ready for noise scrutineering before starting their practice run. Only the driver will be allowed in the collecting area, except when a car needs assistance from one mechanic to start (such as an external battery pack). Any car breaking down in the collecting area must be returned to its paddock bay.

Runs will be in class and competition-number sequence, unless practice requires some flexibility.

Please remember to check for local road closures before you set off this weekend.



If a vehicle breaks down during a run, the driver should stay in the vehicle (unless it is unsafe to do so) and signal to the approaching marshal with a thumbs-up that they are OK. Any following car will be red-flagged if it is likely to be impeded by a broken-down vehicle. On seeing a red flag, competitors should immediately slow and proceed slowly and carefully back to the collecting area where a rerun will be offered. The broken-down vehicle will be returned to the paddock by the recovery unit; if no thumbs-up has been given, the rescue unit will also be deployed.

Drivers should usually see their individual run time displayed, after passing the flying finish.

Provisional results for each set of runs can be viewed online by visiting our Noticeboard page (which includes all official information) and scrolling down to press the "RESULTS" button.

All you need to do is store this link on your smartphone:

<https://www.key-guru.com/HethelSprintApril2024>

Final results will remain posted for 30 minutes, during which time any protests must be made. Results then become final and awards will be handed out at a convivial ceremony.

Protests or Judicial matters will all be conducted online via the Event Secretary as your initial contact:

Pete Walters

Telephone: 07831 316236

email: pete@3arc.com

Amendments to officials of the meeting:

Motorsport UK Steward

Richard Stanley

Chief Marshal

Jonathan Sharp

Event Stewards

Christine Sharp and Cathie Gwilliam

Reminder: *All marshals are judges of fact for course penalties. The chief start line marshal is a judge of fact for false starts and the appointed noise inspector for noise issues. Full names are shown online in the official Noticeboard (D10.1.14) in accordance with G10.2 of the 2023 Motorsport UK Yearbook.*

Appropriate Motorsport UK approved Driver Apparel must be worn by drivers on track (see SRs). All these items must be produced for inspection and approval at scrutineering (S9.2.1 & K9-K11). Competitors are advised not to wear jewellery (such as ear rings) while competing.

Correct Timing Struts are **essential** (see S10.9). *Incorrect struts will be rejected by the timekeepers!* There is a strict paddock speed limit of 10mph. No testing area is available.

No motorised paddock bikes. No unaccompanied children. No dogs permitted at the event.

*Offers of help with marshalling (or setting up the day before) are welcome. Please contact Jon Sharp (Lotus) 07725 731034. **Marshals/Officials** must sign on in Race Control on Sunday to receive a free lunch pass for use at the caterers, plus entry into the cash prize draw. There will be a **Marshal's Briefing** at 08:15 hrs.*

Please support the caterers in the paddock, they are excellent and really want to please us!

Emergency contact number for the event day: 07831 316236

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Major Incident Plan

In the event of an incident requiring the assistance of emergency services beyond those already available at the circuit the following plan is to be followed.

1. The competition will be halted.
2. The Rescue unit, Chief Medical Officer and Ambulance proceed to the scene under instruction from the Clerk Of Course. Radio silence will operate except for essential messages concerning the incident. All messages are to be routed through control.
3. After assessment of the situation by the Rescue unit chief and the Chief Medical Officer, the Clerk of the Course will telephone the appropriate Emergency Services giving the relevant information concerning the incident and the location as listed below.
4. Either the Clerk of the Course or his deputy will inform stewards of the meeting.
5. The Lotus Security Office is to be told of the incident and the imminent arrival of the outside Rescue services.
6. Two Marshals under the instruction of the Chief Marshal are to proceed immediately to the Security Gate equipped with Radios, to escort the Emergency Services directly to the incident.
7. All marshals not already directly working at the scene will be allocated tasks by the Chief Marshal. In particular, ensure that vehicles awaiting a run are returned to the Paddock. Vehicles waiting to return to the Paddock following a run must be escorted directly back to the Paddock as necessary.
8. Crowd control measures are to be enforced including a strict No Photography policy. Anybody found taking photographs will be asked to visit the Clerk of the Course Office and/or reported to Site security for ejection from the venue: offending images may be temporarily confiscated at the discretion of the Motorsport UK Stewards.
9. The Paddock immediately becomes a "Parc Fermé". No persons or vehicles are to leave the Paddock until the Emergency Services have left the circuit and the Clerk of the Course has given his permission.
10. The ground floor of the Race Control Office will be utilised as a holding area for minor casualties awaiting treatment or transport to hospital and as an office for the Officer in Charge of the Emergency Services / Coroners Officer. Marshals will man this area.
11. The Police are to be informed by the Clerk of the Course as necessary
12. The Health and Safety executive are to be informed by the Circuit Manager, who should be informed of the incident by the Secretary of the Meeting.

Upon the arrival of the Emergency Services, control of the incident will pass from the Clerk of the Course to the Officer in Charge of the Emergency Services.

The clerk of the Course will assist the Emergency Services with whatever personnel & equipment are available.

Once the incident has been dealt with, control of the event will revert back to the Clerk of the Course.

Important Telephone numbers:

Clerk of the Course	Chris Gwilliam	07484 623122
Assistant Clerk of the Course	Stuart Kingham	07710 040918
Event Secretary	Pete Walters	07831 316236
Chief Marshal	Jon Sharp (Lotus)	07725 731034
Lotus Security	Gatehouse	01953 608500

Norwich & Norfolk University Hospital	Nearest A&E	01603 286286
James Paget Hospital	Gorleston (25 miles)	01493 452200
Police Station	Wymondham	101