

Herts County Auto & Aero Club
Debden Sprints May & Sep 2025

Major Incident Plan

In the event of an incident requiring the assistance of emergency services beyond those already available at the circuit the following plan is to be followed.

1. The competition will be halted.
2. The Rescue unit, Chief Medical Officer and Ambulance/Recovery Vehicle proceed to the scene under instruction from the Clerk Of Course. Radio silence will operate except for essential messages concerning the incident. All messages are to be routed through Radio Control.
3. After assessment of the situation by the Rescue unit chief and the Chief Medical Officer, the Clerk of the Course will telephone the appropriate Emergency Services giving the relevant information concerning the incident and the location as listed below.
4. Either the Clerk of the Course or his deputy will inform stewards of the meeting.
5. Event Secretary tells the MoD Gatehouse about the incident and the imminent arrival of the outside Emergency services.
6. Two Marshals under the instruction of the Chief Marshal are to proceed immediately to the Entrance Gate equipped with Radios, to escort the Emergency Services directly to the incident.
7. All marshals not already directly working at the scene will be allocated tasks by the Chief Marshal. In particular, ensure that vehicles awaiting a run are returned to the Paddock. Vehicles waiting to return to the Paddock following a run must be escorted directly back to the Paddock as necessary. No incident debris, the vehicle or vehicle part locations are to be disturbed by marshals until instructed by the Clerk of the Course, other than to save life
8. Crowd control measures are to be enforced including a strict **No Photography** policy. Anybody found taking photographs will be asked to visit the Clerk of the Course and reported to the MoD for ejection from the venue: offending images may be temporarily confiscated at the discretion of the Motorsport UK Steward.
9. The Paddock immediately becomes a "Parc Fermé". No persons or vehicles are to leave The Paddock until the Emergency Services have left the circuit and the Clerk of the Course has given his permission.
10. Race Control will be used as a holding area for minor casualties awaiting treatment or transport to hospital and as an office for the Officer in Charge of the Emergency Services / Coroners Officer. Marshals will man this area.
11. The Police are to be informed by the Clerk of the Course as necessary.
12. The Event secretary should inform all other relevant people of the incident.

Upon the arrival of the Emergency Services, control of the incident will pass from the Clerk of the Course to the Officer in Charge of the Emergency Services.

The Clerk of the Course will assist the Emergency Services with the available personnel & equipment.

Once the incident has been dealt with, control of the event will revert to the Clerk of the Course.

Important Telephone numbers:

Clerk of the Course	Chris Gwilliam	07484 623122
Dep Clerk of the Course 1	Alan Barnard	07775 808656
Dep Clerk of the Course 2	Sarah Munns	07725 787757
Event Secretary	Pete Walters	07831 316236
Chief Marshal on Sunday 29th Sept.	John Davie	07894 642854
Airfield Security Office	Guardroom	01223 203617
Addenbrookes Hospital A&E		01223 217118
Police Station at Saffron Walden		01799 513232